

Construction Start Appointment Control Reference Guide

Construction Managers & General Contractors

Login to the AIMSPlus App

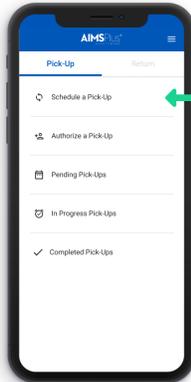
Visit aimsplusapp.tellworks.com and login. If you do not have an account, please Request an Account.

Need Help?

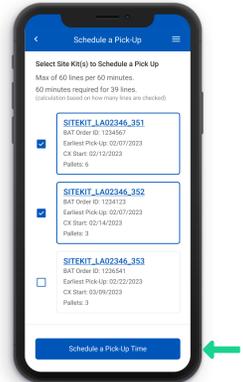
Visit <https://aimsplusapp.tellworks.com/#/help> for additional training and user guide information.

Construction Start Date Appointment Control

1 Navigate to Schedule a Pick-Up
After logging into the app, select “Schedule a Pick-Up” from the home menu.

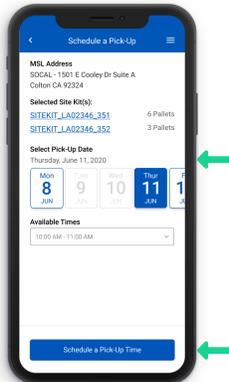


2 Select a Site Kit
Select the kit(s) you would like to schedule. Material can be selected individually or as a group.



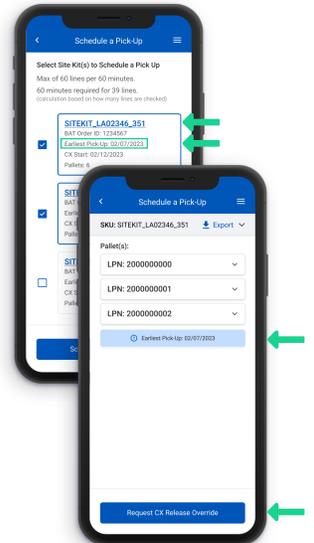
Select the sitekit link to access the request CX release override button. **Material cannot be scheduled before the earliest pick-up date.**

3 Schedule a Pick-Up
Choose an available date & time. Select the ‘Select Pick-Up Time’ button to schedule the pickup.

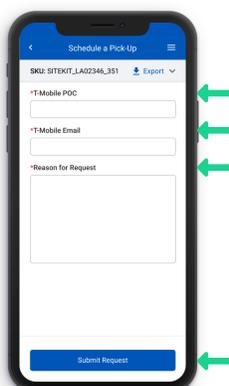


Material must be scheduled at least 8 business hours in advance. This is to provide the MSL sufficient time to prep and stage your order.

4 Request CX Release Override
If necessary, a pick-up can be picked up before the pick-up date, select the sitekit link on the sitekit selection screen to access the request CX release override button.



5 Submit Request
Fill in the required fields and select the ‘Submit Request’ button to submit the override request.



6 Override Approved
After a request has been submitted, the site kit will receive a status pill.

The status pill will turn green when the override has been approved. The status pill will turn red when an override has been rejected.

