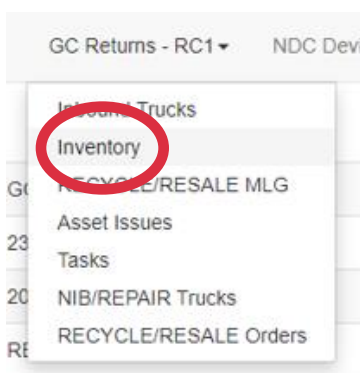# AIMSPlus⁺ SOFTWARE

QC & Pallet Creation
Training Guide

Understanding the QC & Move Process

For repair pallets, a QC function must be performed prior to moving the pallet into a pickable location.

1. Navigate to the 'Inventory' page.

2. Select 'Validate' option and scan the LPN you wish to QC

3. Scan each UID on the pallet until all units have been verified

4. Select 'Move LPN' option to move the pallet into a pickable location

GC Return Inventory at RC1

Select Warehouse

Pallet Options

○ Validate

Move Unit

◉ Move LPN

○ ~~Move LPN~~

Scan LPN

5000013475

Submit

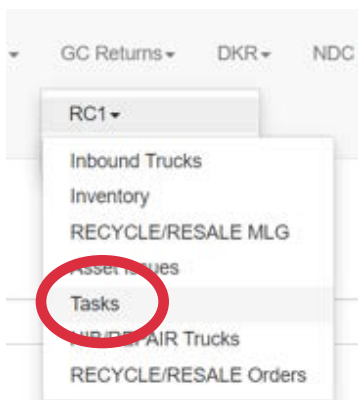5. Scan the location the pallet is being moved to

Put 5000013475 in New Location ✕

Location

Submit

Understanding the Pallet Creation Process: Receiving

1. Navigate to the 'Tasks' page.

2. Scan a pallet LPN.

3. Scan each UID. A green check mark will appear when an UID is scanned and in the heading at the top will display how many units have been scanned and the total units expected.

Understanding the Pallet Creation Process: Receiving

4. The receiver validates that the UID matches the expected SKU, Asset, Serial, and Manufacturer Part Number (where applicable).

5. Upon scanning the final UID associated with an LPN, the system will ask you if you want to process the receipt of the pallet.
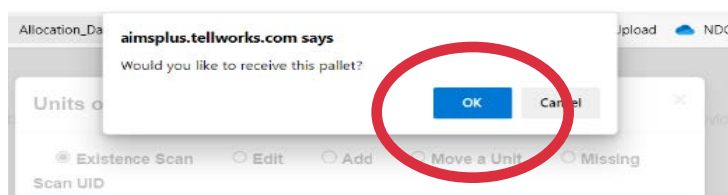
6. If the receipt is successful, you will be asked if you want to put the pallet away. Select 'OK' to put the pallet away.
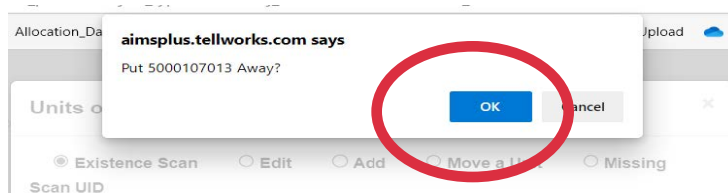
7. Place a Green cone on the LPN to identify that the pallet is ready for Putaway (If you receive an error and are unable to put the pallet away, place a Red con on the pallet for a supervisor to resolve).

Understanding the Pallet Creation Process: Put Away

The put away driver moves material from the receiving area into the Inventory Zones (Repair, Recycle, New in Box, or Resale) and completes the move in Legacy AIMS.

1. Identify pallets with a Green Cone
2. Scan pallet LPN in the task screen

3. AIMS+ identifies the type of material on the LPN and directs you to the corresponding put away zone for each SKU (Repair, Recycle, New in Box, or Resale)

Create an LPN

1. Select 'Create an LPN' button to move units to a new LPN
2. Scan the new LPN and the location the LPN will be in